



Executive Committee Meeting Minutes
December 21, 2012 at 12:00 PM

Chair Worsman called the Belknap County Delegation Executive Committee meeting to order at 12:00 PM on the above date at 34 County Drive, Laconia, NH.

In Attendance: Reps. Flanders, Fields, Greemore, Vadney, Worsman and Huot.

Absent: Representative Tilton.

Also present: County Administrator and Superintendent of the Jail.

Review transfer request: Ms. Shackett requested a transfer in the amount of \$20,000 from the contingency fund to the Department of Corrections budget to cover anticipated overages in wages, health insurance, outside activity and dietary services. (See handout for details) Commissioners approved this at their 12/12/12 meeting. Superintendent Ward and Administrator Shackett answered questions.

Approval of transfer: M/Flanders, S/Huot to authorize the transfer of \$20,000 from contingency into the specified department of corrections line items as reviewed. Unanimous. **Motion carries.**

Rep. Greemore asked if there was a revised MOU with the UNH cooperative extension and the county. Administrator Shackett reported that one may have been signed in October 2012 at the New Hampshire of Associations Annual Conference.

Adjourn: With no further business to discuss, M/Huot, S/Greemore to adjourn at 12:37 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant

A true record Attest:

Dennis H. Fields, Clerk of the County Convention